

SURPRISE FARMS COMMUNITY ASSOCIATION

P O Box 25466

Tempe, Arizona 85285

480-820-3451 phone 480-820-7441 fax

OPEN SESSION MEETING MINUTES

Monday, September 12, 2016

Palm Vista Baptist Church

BOARD MEMBERS PRESENT:

Renee Nelson
Margaret Kogle
Richard Brown

Absent: Dana Rosenbaum
Absent: Daniel Monson

MANAGEMENT PRESENT:

Bill Collier

- I. Ms. Nelson called the Open Session meeting to order at 6:58 PM.

- II. Review and approval of the Open Meeting Minutes dated August 8, 2016. A motion to approve the minutes was made by Ms. Kogle, 2nd by Mr. Brown. Approval of motion was unanimous.

- III. Treasurers Report:
 - a) Review and acceptance of the Financial Statements dated July 31, 2016. A motion to accept the Financial Statements was made by Mr. Brown, 2nd by Ms. Kogle. Approval of motion was unanimous
 - b) Invoice approvals – Stillwater Landscape for July irrigation repair, Bob McCullough for License plate searches, Exerplay – playground equipment repair parts and RDC – Playground equipment repair labor. A motion to approve the invoices was made by Mr. Brown, 2nd by Ms. Kogle. Approval of motion was unanimous.

- IV. Old Business:
 - a) Stillwater Landscape Management – Progress review and Q&A session was started. The Board requested the trimming of the shrubs on Greenway Road be done the same as last time. Mr. Collier will start a map for planting trees and start a spreadsheet to keep a history of areas over seeded every year going forward. The Board suggested the watering schedule be changed to be the most effective time of day or night, and not water in the afternoon heat.
 - b) The Stillwater bid for priority II tree trimming this fall was reviewed and tabled until the next meeting.

- V. New Business:
 - a) Stillwater Landscape over seeding bid was approved prior by an action in lieu and affirmed at this time by the Board.
 - b) Stillwater Landscape - bid to replace sections of the Poly irrigation drip line with PVC plastic pipe was reviewed. The bid was tabled until the next meeting. This would be a reserve expense item for 2017.
 - c) The CPA Reviewed 2015 Financial Statements were discussed next. A motion to approve the Statement's was made by Mr. Brown, 2nd by Ms. Kogle. Approval of the motion was unanimous.

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- d) A 2017 Budget draft was reviewed next. This was tabled for further review at the next meeting.
- e) Stillwater Landscape – bid to clean out behind the trash gates on the drainage pipes was discussed next. A motion to approve the bid was made by Mr. Brown, 2nd by Ms. Kogle. Approval of motion was unanimous.

VI. Tabled/Pending Business:

- a) The request for no parking signs on two streets resulted in only one being approved. No parking signs will be installed on 169th Dr. between Surprise Farms Loop and Saguaro Lane.
- b) Bids for a trash container at the main park on Cottonwood are still in progress. A catalogue or more photos and specs for different types of containers was requested.
- c) Bids for PIP rubber surface at 2 parks is still in process.
- d) Bids for playground equipment repair are still being solicited.
- e)

VII. Open Discussion:

- a) Homeowners and Board Members brought up various HOA items for discussion. Mr. Collier was requested to check with the city about street seal coating or slurry sealing. He will also check on the work being done on Bell Road by Cox, to be sure the landscaping is put back the way it was before the work started. Questions were answered and items discussed will be researched. No Board actions were taken at this time.

VIII. Adjournment:

Ms. Nelson adjourned the Open Session meeting at 7:28 PM. A motion to adjourn was made by Mr. Brown, 2nd by Ms. Kogle. Approval of motion was unanimous

Minutes prepared and submitted by, Bill Collier

Minutes approved/date