

**SURPRISE FARMS COMMUNITY ASSOCIATION**

P O Box 25466

Tempe, Arizona 85285

480-820-3451 phone 480-820-7441 fax

**OPEN SESSION MEETING MINUTES**

Monday, July 11, 2016

Palm Vista Baptist Church

**BOARD MEMBERS PRESENT:**

Renee Nelson

Dana Rosenbaum

Daniel Monson

Absent: Richard Brown

Absent: Margaret Kogle

**MANAGEMENT PRESENT:**

Bill Collier

- I. Ms. Nelson called the Open Session meeting to order at 7:13 PM.
  
- II. Review and approval of the Open Meeting Minutes dated June 13, 2016. A motion to approve the minutes was made by Mr. Monson, 2<sup>nd</sup> by Ms. Rosenbaum. Approval of motion was unanimous.
  
- III. Treasurers Report:
  - a) Review and acceptance of the Financial Statements dated May 31, 2016. A motion to accept the Financial Statements was made by Ms. Rosenbaum, 2<sup>nd</sup> by Mr. Monson. Approval of motion was unanimous
  - b) Invoice approval – Stillwater Landscape for May irrigation repair. A motion to approve the invoices was made by Mr. Monson, 2<sup>nd</sup> by Ms. Rosenbaum. Approval of motion was unanimous.
  
- IV. Old Business:
  - a) Stillwater Landscape Management – Progress review and Q&A session was started. The Board requested that the trimming of the shrubs on Surprise Farms Loop will be done next. Mr. Monson then requested that a hole in the ground next to a utility box on the corner of Greenway and Cotton Lane be looked at and repaired.
  - b) The tree trimming bids from three vendors were reviewed and discussed. The Board discussed the proposals and Mr. Monson noted that the tree removal bid with Stillwater had three trees deleted and two dead ones added to the bid. The tree removals are mainly for storm damaged trees this year. The Board requested Mr. Collier contact Stillwater to rebid the tree trimming based on all the information discussed in the meeting.
  - c) Seal Coating Parcel 8 shared driveways should be completed this week.
  - d) The water leak in the loop 303 area is still being investigated and the insurance company has received a claim from the HOA. No response has been received yet.
  - e) A bid to remove the steel plate on each end of the metal picket fence on Greenway Rd was discussed next. With the plate removed, there is nothing to act as a ladder to climb on next to the homes. A motion to approve the bid was made by Ms. Rosenbaum, 2<sup>nd</sup> by Mr. Monson. Approval of motion was unanimous.

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V. New Business:

- a) The bids for ant treatment in the grass areas were reviewed next. A Board member suggested bids also be solicited from Valley Bee Control in the future. A motion to approve the bid from Stillwater was made by Ms. Rosenbaum, 2<sup>nd</sup> by Mr. Monson. Approval of motion was unanimous.
- b) Vandalism

VI. Tabled/Pending Business:

- a) Design Guideline updates – in process, Ms. Rosenbaum and Ms. Nelson will continue to review over the next few months and discuss again at future meetings.
- b) Bids for erosion repair in the parcel 7 retention basin on Saguaro Ln are still in progress. A revised minimum scope of work was discussed.
- c) Bids for playground equipment repair are still being solicited.
- d) The request for no parking signs on two streets is still in progress. A city employee has started the process.

VII. Open Discussion:

- a) Homeowners and Board Members brought up various HOA items for discussion. Questions were answered and no actions were taken. A homeowner then started making statements and giving his opinions on HOA business items that were done in the past. Personal statements were made about Board members and non HOA business. A board member left the meeting, so without having a quorum the meeting was adjourned.

VIII. Adjournment:

Ms. Nelson adjourned the Open Session meeting at 8:15 PM.

Minutes prepared and submitted by, Bill Collier

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Minutes approved/date