

**THE SURPRISE FARMS COMMUNITY ASSOCIATION
P.O. BOX 25466
TEMPE, ARIZONA 85285-5466
PHONE (480) 820-3451 FAX (480) 820-7441**

NOTICE

ANNUAL MEETING OF THE MEMBERS

An Annual Meeting of **THE SURPRISE FARMS COMMUNITY ASSOCIATION** will be held:

WHEN: Monday, November 14, 2016

**TIME: Meeting begins at 7:00 PM
Sign-in begins at 6:45 PM**

**WHERE: Palm Vista Baptist Church
17475 West Bell Road
Surprise, AZ 85374
[SE corner of 175th and Bell]**

AGENDA

- 1) Opening Remarks
- 2) Election of Directors
- 3) Financial Summary
- 4) Community Review
- 5) Open Discussion
- 6) Adjournment

The Annual Meeting of the Members shall include an election of Directors to the Board of Directors. Two Directors are to be elected, each for a two-year term. If you are interested in serving on the Board of Directors, please inform the Association, c/o Kinney Management Services, by mail at the address above, or by fax at the fax number above—**NO LATER THAN 5 PM, WEDNESDAY, OCTOBER 12, 2016**. Be sure to indicate exactly how you would like your name to appear on the ballot.

Also, since Members may not know who you are, each candidate has an opportunity to introduce him or herself by way of a letter of intent, indicating why you would like to serve on *The Surprise Farms* Board of Directors. The letter should not exceed 300 words. Generally such a letter would include how long you have lived in the community, your reasons for desiring to serve, whether you have previous board, committee, or related experience, or any matter you feel is relevant. The letter of intent must be received by the Association in the manner referenced above by the October 12th deadline in order for your name to be included on the ballot.

Absentee Ballots identifying candidates who have expressed an interest on serving on the Board of Directors will be mailed to Members shortly after October 12th with instructions on voting the Absentee Ballots. Information submitted by way of the letter of intent will be included. Please be advised that although nominations for Director will also be taken from the floor, Members casting votes by Absentee Ballots will not have an opportunity to consider those candidates.

*****Please see reverse of page for upcoming meetings of the Board of Directors*****

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BOARD OF DIRECTORS MEETING SCHEDULE

NOTICE: There will be a Board of Directors meeting, Closed Session, beginning at 6pm and an Open Session beginning at 7pm on **Monday, October 10, 2016** at Palm Vista Baptist Church, 17475 W. Bell Road, Surprise, AZ 85374.

NOTICE: There will be a Board of Directors meeting immediately following the adjournment of the **November 14th** Annual Meeting of the Members. In the event quorum is not met in order to transact business at the Annual Meeting of the Members, a regular Board of Directors meeting will begin at approximately 7:15 PM, to include both Open and Closed Sessions as determined by the Board.

For Community updates please see website at www.surprisefarms1.org