

SURPRISE FARMS COMMUNITY ASSOCIATION

P O Box 25466

Tempe, Arizona 85285

480-820-3451 phone 480-820-7441 fax

OPEN SESSION MEETING MINUTES

Monday, November 14, 2016

Palm Vista Baptist Church

BOARD MEMBERS PRESENT:

Renee Nelson
Margaret Kogle
Daniel Monson

Dana Rosenbaum
Absent: Richard Brown

MANAGEMENT PRESENT:

Bill Collier

- I. Ms. Nelson called the Open Session meeting to order at 7:00 PM.
- II. Review and approval of the Open Meeting Minutes dated October 10, 2016. A motion to approve the minutes was made by Ms. Kogle, 2nd by Mr. Monson. Approval of motion was unanimous.
- III. Election of Officers to the Board: Nominations and Seconds were made and voted on to elect the following Officers: Renee Nelson President, Daniel Monson Vice President, Margaret Kogle Secretary, and Richard Brown Treasurer.
- IV. Treasurers Report:
 - a) Review and acceptance of the Financial Statements dated September 30, 2016 and October 31, 2016. A motion to accept the Financial Statements was made by Ms. Rosenbaum, 2nd by Mr. Monson. Approval of motion was unanimous
 - b) Invoice approval – Stillwater Landscape for September irrigation repairs, Priority I tree trimming, Priority I tree removal, Parcel 7 basin repairs (2 invoices) and drain pipe cleaning. A motion to approve the invoice was made by Ms. Rosenbaum, 2nd by Mr. Monson. Approval of motion was unanimous.
- V. Old Business:
 - a) Stillwater Landscape Management – Monthly review – Some pruning questions were discussed and it was decided no major renovation pruning will take place this year.
 - b) The Stillwater bid for Priority II tree trimming was reviewed. Motion for approval as an Unbudgeted 2016 Operating Expense by Mr. Monson, 2nd by Ms. Kogle. Approval of motion was unanimous.
 - c) Final Review of the 2017 Budget was made. The annual Coupon books have already been ordered. A motion for approval of the 2017 Budget was made by Ms. Rosenbaum, 2nd by Ms. Kogle. Approval of motion was unanimous.
 - d) Construction on Bell Road question – Monument areas have been blue staked based on an unidentified request. There is no pending work scheduled or permits created with the city for these corners. The Blue Stake markings could be routine or for a possible repair.
 - e) P7 Retention basin erosion repair is complete.

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VI. New Business:

- a) Stillwater Landscape – A bid was presented for removal of two trees that are leaning into SF Loop and have lifted their root ball to an unsafe level. A motion to accept the bid was made by Ms. Kogle, 2nd by Mr. Monson. Approval of motion was unanimous.

VII. Tabled/Pending Business:

- a) Bids for a trash container at the main park on Cottonwood are still in progress. A catalogue or more photos and specs for different types of containers was requested.
- b) Bids for PIP rubber surface at 2 parks is still in process.

VIII. Open Discussion:

- a) A homeowner request for tree removal or trimming was presented by Mr. Collier. After discussion, a motion by Ms. Nelson was made to trim the trees at the property line. 2nd by Ms. Rosenbaum. Approval of motion was unanimous.
- b) A sign by the entrance of Parcel 8 is missing. Mr. Collier will replace it.
- c) The first bush by the stop sign at 169th AVE and SF Loop is too big. Mr. Collier will check on it.

IX. Adjournment:

Ms. Nelson adjourned the Open Session meeting at 7:56 PM. A motion to adjourn was made by Ms. Nelson, 2nd by Mr. Monson. Approval of motion was unanimous.

Minutes prepared and submitted by, Bill Collier, KMS.

Minutes approved/date